



Ember
Learning Trust
Five schools, one aim

AGM MEETING OF THE EMBER LEARNING TRUST

Held at Hinchley Wood Primary School

Tuesday 24th April 2018 at 8am

Board members present:

NF - Nick Fry, Headteacher - Thames Ditton Juniors (TDJ)
SR - Sue Rodger, Chair of Governors - Hinchley Wood Primary
BH - Bronach Hughes, Chair of Governors - Thames Ditton Juniors
MP - Monica Paines, Headteacher - Long Ditton Infants (LDI) - Chair
RH - Rebecca Hicks, Headteacher - Thames Ditton Infants (TDI)
TG - Tessa Griffiths, Chair of Governors - Thames Ditton Infants (TDI)
AB - Alison Bateman, Headteacher - Long Ditton St Mary's (LDSM)
BF - Barry Fairbank, Governor - Long Ditton St Mary's
AW - Andy Withers, Co-operative Schools Network

In attendance: EE - Eileen Englefield, Clerk

JC - Josh Chamberlin, Acting Head - Hinchley Wood Primary School (HWPS)
DT - Darryl Taylor, Headteacher - Claygate Primary School
SC - Sandra Cunningham - new Headteacher Claygate Primary School
LW - Linda Wells, Chair of Governors - Claygate Primary School

1 Welcome

AB opened the meeting with a welcome to all.

AB asked for declaration of interests, which there were none.

2 Apologies

Colin Winchester - Hinchley Wood Primary
Liz Braybrook - Long Ditton Infants
Caroline Marden - SCC
Tessa Willy - Kingston University

3. Trustees Report

AW presented the Trustees Report June 2016 - April 2018. AW described how the Ember Learning Trust (ELT) has worked well with regular meetings with good attendance at those meetings. AW commented the Trust was built on existing close co-operation and gained strength from this basis. It was noted that Barry Fairbank was no longer Chair of Governors at Long Ditton St Mary's Junior School, and attended ELT meetings as a governor representative. AW said in future head teachers would prepare and have ownership of the report and include activities throughout the year in it.

Action - Headteachers

4. Trustees Retirements/Appointments

Resigned: David Gumbrell - Headteacher, Long Ditton St Mary's Junior School
Kerry Randle - Surrey County Council
Matthes Sosick - Kingston University
Colin Stevenson - Chair of Governors, Hinchley Wood Primary School

Appointed: Alison Bateman - Headteacher Long Ditton St Mary's Junior School
Replacement trustees for Surrey County Council, Kingston University and the Chairman of Governors at Hinchley Wood Primary School are in the process of being appointed
MP requested Liz Braybrook - Chair of Governors, Long Ditton Infant School be appointed as trustee.

5. Presentation of Trust Accounts

AW reported accounts have been agreed and lodged with Companies House. Accounts were reviewed/inspected and approved by Colin Stevenson (CS). CS advised annual income is below the threshold for a formal audit. AW recommended in future accounts are presented at the AGM prior to being lodged, to create a good cycle of work.

Action - Treasurer

6. Appointment of Auditors

AW confirmed that a financial audit is not required.

Any other Business

AB thanked AW for his work and presentation of the report.

There was no further business and AB declared the meeting closed at 8.15am.