



HINCHLEY WOOD PRIMARY SCHOOL ASSOCIATION

Agenda for AGM and Meeting: 8pm, Wednesday 27th September 2017
@ The Angel Pub

1. Introductions	
2. Treasurer's Report	
3. Appointment of "Independent examiner"	
4. Election of Committee Members	<ol style="list-style-type: none"> 1. Co-Chairs 2. Deputy Chair 3. Treasurer 4. Deputy Treasurer 5. Secretary (agenda / minutes) 6. Deputy Secretary (weekly emails) 7. Class Reps Coordinator 8. Sport / PE Liaison Officer 9. Sponsorship Coordinator 10. Diary Manager 11. Website Officer 12. Communications Officer (copy writing / flyers etc) 13. Notice Board Monitor
5. Annual return for Charity Commission	Confirmation of HWPSA Trustees for 2017-2018
6. AOB	
7. Date of Next AGM	? September 2018
8. Date of next Committee meeting	? October 2017

Suggested agenda items for next meeting (October 2017)

- Introductions
- Mrs C / teachers' wishlists
- Bingo feedback
- Fireworks update
- Christmas fair update
- Rose Theatre – Alice in Wonderland
- AOB
- Date of next meeting